Request for Pre-Qualification RFP # 2026-06

Pre-Qualification of Vendors/Suppliers

PATH

www.path.org

© 2026 PATH. All rights reserved.

Contents

1. Request for Prequalification schedule 1
2. PATH statement of business 1
3. Pre-qualification requirements 1
4. Pre-qualification terms and conditions 2
5. Instructions for responding 3
6. Specifications/Scope 4
7. Fact-finding questions 4
8. Qualifications, evaluation criteria, and selection 5

Annex A. Item Code (Category – Goods/Services) 6

Annex B. Company's Details 9

Request for pre-qualification number: RFP #2026-06

For: Pre-Qualification of Vendors/Suppliers

1. Request for prequalification of vendor's/ suppliers' schedule

Activity	Date and time
Request for pre-qualification (RFP) released	9-November-2026
Confirmation of interest in submitting a pre-qualification	13-November-2026
Deadline for fact-finding questions	17-November-2026
PATH to respond to fact-finding questions	19-November-2026
Deadline for submission of details/prequalification in response to the RFP	26-November-2026
Outcome communication	11-December-2026

Note: PATH reserves the right to modify dates at its discretion. Any changes will be communicated to those who confirmed their intent to submit a pre-qualification.

2. PATH statement of business

PATH is a global nonprofit dedicated to achieving health equity. With more than 40 years of experience forging multisector partnerships, and with expertise in science, economics, technology, advocacy, and dozens of other specialties, PATH develops and scales up innovative solutions to the world's most pressing health challenges. Visit www.path.org to learn more.

3. Prequalification requirements

3.1. The prequalification authority shall be PATH or one of its affiliates, either directly or on behalf of operations countries or programs.

3.2. Contracting terms and conditions will be negotiated with the prequalification supplier at the end of the selection process.

3.3. By submitting a prequalification, the supplier confirms their agreement to abide by the RFP terms and PATH policies, including the PATH Code of Ethics and general practices promoting sustainability, fair trading, health and safety, records management, anti-fraud and corruption, and environmental responsibility.

3.4. The estimated duration of the prequalification is 2 years.

3.5. Pre-qualification of vendors/suppliers will only include them in PATH's vendor database; pre-qualification does not guarantee an award. Based on the requirement and nature of the work, PATH will request quotation from the pre-qualified vendors/suppliers.

3.6. Failure to submit a quote 2 subsequent time without written explanation will result in automatic discontinuation from the prequalified list by PATH.

4. Prequalification terms and conditions

Note: Most of these will apply to specific opportunities for which a prequalified vendor/ supplier will be invited to submit specific quotation or proposal.

4.1. **Notice of nonbinding solicitation:** PATH reserves the right to reject any and or all bids received in response to this prequalification announcement and is in no way bound to accept any prequalification.

4.2. **Confidentiality:** Suppliers must treat all information provided by PATH as part of this solicitation as confidential. Unauthorized disclosure of such information may result in PATH seeking appropriate remedies under applicable law.

4.3. **Conflict of interest disclosure:** Suppliers bidding on PATH business (herein referenced as "bidders") must disclose any actual or potential conflicts of interest to the contact(s) listed in the RFP. Conflicts of interest may exist if a personal relationship with a PATH staff member constitutes a significant financial interest, a board membership, other employment, or ownership or rights in intellectual property that conflict with the supplier's obligations to PATH. Both suppliers and PATH are safeguarded when actual or perceived conflicts of interest are disclosed. When necessary, PATH will develop a management plan to mitigate potential risks associated with disclosed conflicts of interest.

4.4. **Acceptance:** A bidder's submission of a prequalification constitutes acceptance of all terms and conditions set forth in the RFP. However, PATH's acceptance of a prequalification does not imply acceptance of its terms and conditions. PATH reserves the right to negotiate the final terms and conditions, as well as the substance of the RFP finalists' proposals. Additionally, PATH may choose to accept partial components of a prequalification if appropriate.

4.5. **Right to final negotiations:** PATH reserves the right to negotiate the final costs and scope of work and to limit or include third parties in such negotiations at its sole discretion.

4.6. **Third-party limitations:** PATH does not represent, warrant, or act as an agent for any third party as a result of this prequalification. This prequalification does not authorize any third party to bind or commit PATH in any way without express written consent.

4.7. **Proposal validity:** Prequalification submitted under this RFP must remain valid for at least 90 days from the submission deadline. The validity period must also be explicitly stated in the prequalification.

4.8. **Limitation of liability:** The terms and conditions outlined in this RFP do not exclude or limit the liability of PATH or the supplier in cases of fraud or other circumstances that result in liability under applicable law.

4.9. **Tender costs and liability:** Bidders are responsible for obtaining all necessary information to prepare their prequalification and for covering all costs and expenses incurred during the preparation process. Subject to the "Limitation of liability" section (Section 4.8), bidders acknowledge that by

participating in this RFP—including the submission of their prequalification—they are not entitled to claim from PATH any costs, expenses, or liabilities incurred during the tender process, regardless of the outcome of their prequalification.

4.10. **PATH's variation or termination rights**: PATH reserves the right to modify or terminate this RFP process with written notice to all suppliers who have submitted prequalification. The prequalification process is intended to proceed in accordance with the provisions outlined in this RFP. However, PATH reserves the right to terminate, amend, or modify the process, including time scales or deadlines, with notice to all suppliers who have submitted prequalification. Subject to section 4.8, "Limitation of liability," PATH shall not be held liable for any losses, costs, or expenses resulting from its termination, amendment, or modification to this RFP.

4.11. **Joint venture, consortium, or subcontractors:** The lead supplier submitting a prequalification in response to this RFP assumes full responsibility for ensuring compliance with RFP requirements among all members of the joint venture or consortium, including their advisers, subcontractors, and staff.

4.12. **Payment and invoicing:** PATH will process correctly addressed and undisputed invoices within 30 days. Suppliers must ensure that comparable payment terms apply to their downstream parties. **Advance payment is not preferred**. If an advance payment is proposed and deviates from industry- or country-standard practices, it must be clearly outlined in the prequalification submitted to PATH.

5. Instructions for submission

5.1. **PATH contacts:** All communications regarding this prequalification must be directed to the contacts listed below. Contacting third parties involved in the project, the review panel, or any other party will be considered a conflict of interest and may result in disqualification of the prequalification. All documents required as part of the prequalification must be submitted to the contacts listed by the deadline for submission:

Addressed to: Procurement Officer at rfpindia@path.org

INSTRUCTIONS FOR SUBMITTING THE PREQUALIFICATION:

FORMAT OF THE PREQUALIFICATION:

The Bidder should submit the prequalification in English. The response for the prequalification should be set out as mentioned below: -

Prequalification Submission

The pre-qualification submission consists of the Company's profile in detail (example- nature of work, work experience, client list etc.). Please refer the Annex B.

The subject line of all emails regarding the prequalification should read: RFP #2026-06- (ITEM CODE) Your Company Name.

The Item Code is mentioned in Annex A, which has the list of Category of goods and services.

5.2. **Confirmation of interest:** Send a statement acknowledging receipt of this prequalification invitation and your intent to respond (or not) no later than the date specified in the schedule in Section 1. Send the confirmation to the contacts listed in Section 5.1 above.

5.3. **Prequalification submission content:** Bidders are advised to provide only what is required as captured in Annex B: The prequalification must be clear, concise, unambiguous, and directly address the requirements stated.

5.4. **Selection of prequalification list:** PATH reserves the right to select a prequalified list from the submission received.

6. Scope of work/specifications and deliverables

Objective

PATH India intends to establish a database of prequalified suppliers for various goods, works and services for the year 2027-2029. Interested, eligible suppliers are invited to apply for pre-qualification, indicating the category of goods, works or services they wish to supply.

The category of goods and services are mentioned in Annex A

7. Fact-finding questions

7.1. Fact-finding questions must be sent to the contacts listed in Section 5.1 by the date specified in the RFP schedule (Section 1). Questions submitted after this deadline will not be accommodated.

7.2. Fact-finding questions should reference specific sections of the RFP and, where possible, be aggregated rather than sent individually.

7.3. To uphold transparency principles, all fact-finding questions and PATH's responses will be shared with all bidders who confirmed their intent to bid. Questions will be anonymized and answered if PATH reasonably determines that responding does not disadvantage any potential supplier and does not involve commercially confidential information. Commercially confidential questions will be handled in accordance with PATH's policy on information and data.

7.4. PATH may request additional information from a bidder at any time before the award. The bidder must provide the requested information within the specified time frame. Failure to provide supplementary information to PATH in a timely manner may result in the rejection of the prequalification or disqualification from the procurement process.

8. Qualifications, evaluation criteria, and selection

8.1. **Supplier qualifications:** In relation to the scope, suppliers must provide information on their overall qualifications, including:

- A profile of relevant corporate qualifications.
- A profile of relevant experience and examples of related work.
- The number of years the company has been in business.
- If your company has more than one location, please indicate these qualifications for the site that is responding.
- The company's annual revenue.
- Minimum of 3 references of delivered goods, services, or works for the category submitted for in the last 36 months.
- Indication whether they are a small business or minority, or women owned enterprise in line with Laws of India provisions.

Suppliers that fail to meet reasonable qualifications will not be shortlisted for further evaluation.

Annex A. ITEM CODE (CATEGORY – GOODS/SERVICES)

Item Code	Description
PATH/Pre-Q/001/2027-2029	To provide office stationery for Delhi
PATH/Pre-Q/002/2027-2029	To provide office stationery for PAN India
PATH/Pre-Q/003/2027-2029	To provide office stationery for Lucknow
PATH/Pre-Q/004/2027-2029	To provide office stationery for Mumbai
PATH/Pre-Q/005/2027-2029	To provide and maintain indoor plants for Delhi
PATH/Pre-Q/006/2027-2029	To provide fire safety equipment and training for Delhi
PATH/Pre-Q/007/2027-2029	To provide fire safety equipment and training for PAN India
PATH/Pre-Q/008/2027-2029	To provide water dispensers and water jar for Delhi
PATH/Pre-Q/009/2027-2029	To provide and maintain photocopier machines, printers, and other IT-related items for Delhi, Lucknow, Mumbai
PATH/Pre-Q/010/2027-2029	To provide and maintain central and split air conditioning for Delhi
PATH/Pre-Q/011/2027-2029	To provide all types of electronic appliances for Delhi, Lucknow, and Mumbai
PATH/Pre-Q/012/2027-2029	To provide and maintain all types of inverters, inverter batteries, UPS and UPS batteries for Delhi
PATH/Pre-Q/013/2027-2029	To provide and maintain EPABX for Delhi
PATH/Pre-Q/014/2027-2029	To provide and maintain office security systems, CCTV, and other safety-related items for Delhi
PATH/Pre-Q/015/2027-2029	To provide event management services on a PAN India basis
PATH/Pre-Q/016/2027-2029	TO provide Meetings, Incentives, Conferences, and Exhibitions (MICE) services
PATH/Pre-Q/017/2027-2029	To provide and maintain the coffee machine and provide coffee beans for Delhi
PATH/Pre-Q/018/2027-2029	To provide architectural and interior designing services on a PAN India basis
PATH/Pre-Q/019/2027-2029	To provide audit and tax consultancy services on a PAN India basis
PATH/Pre-Q/020/2027-2029	To provide legal services/Law firm on a PAN India basis
PATH/Pre-Q/021/2027-2029	To provide office maintenance services (carpenter, plumber, mason and electrician) for Delhi

PATH/Pre-Q/022/2027-2029	To provide vehicle services on a need or monthly/on call basis on a PAN India basis
PATH/Pre-Q/023/2027-2029	To provide outdoor/indoor catering services for Delhi or PAN India basis
PATH/Pre-Q/024/2027-2029	To provide air tickets, rail tickets, visa, and passport services on a PAN India basis
PATH/Pre-Q/025/2027-2029	To provide forex services on a PAN India basis
PATH/Pre-Q/026/2027-2029	To provide pest control services for Delhi
PATH/Pre-Q/027/2027-2029	To provide fire and electric audit services on a PAN India basis
PATH/Pre-Q/028/2027-2029	To provide proofreading services on a PAN India basis
PATH/Pre-Q/029/2027-2029	To provide translation services on a PAN India basis
PATH/Pre-Q/030/2027-2029	To provide courier services on a PAN India basis
PATH/Pre-Q/031/2027-2029	To provide team building and management skill training on a PAN India basis
PATH/Pre-Q/032/2027-2029	To provide import-export, clearing, and forwarding services on a PAN India basis
PATH/Pre-Q/033/2027-2029	To provide photography services on a PAN India basis
PATH/Pre-Q/034/2027-2029	To provide videography services on a PAN India basis
PATH/Pre-Q/035/2027-2029	To provide insurance brokerage services (medical, life, motor vehicle, etc.) on a PAN India basis
PATH/Pre-Q/036/2027-2029	To provide training on POSH on a PAN India basis
PATH/Pre-Q/037/2027-2029	To provide services on provident fund/Labour law
PATH/Pre-Q/038/2027-2029	To provide internet services for Delhi, Lucknow, and Mumbai
PATH/Pre-Q/039/2027-2029	To provide filmmaking services on a PAN India basis
PATH/Pre-Q/040/2027-2029	To provide printing services for Delhi
PATH/Pre-Q/041/2027-2029	To provide printing services for PAN India
PATH/Pre-Q/042/2027-2029	To provide designing services for Delhi, Lucknow, and Mumbai or on a PAN India basis
PATH/Pre-Q/043/2027-2029	To provide movers and packers services on a PAN India basis
PATH/Pre-Q/044/2027-2029	To provide third-party hiring services or any HR-related services

PATH/Pre-Q/045/2027-2029	To provide property management services on a PAN India basis
PATH/Pre-Q/046/2027-2029	To provide a business center or co-working space on a PAN India basis
PATH/Pre-Q/047/2027-2029	To provide house-keeping services for Delhi, Lucknow, and Mumbai or on a PAN India basis
PATH/Pre-Q/048/2027-2029	To provide t-shirt with or without logo for Delhi, Lucknow, and Mumbai or on a PAN India basis
PATH/Pre-Q/049/2027-2029	To provide laptop for Delhi, Lucknow, and Mumbai or on a PAN India basis
PATH/Pre-Q/050/2027-2029	To provide services for E-Waste Management
PATH/Pre-Q/051/2027-2029	To provide services for Travel Agency/Buses/Coaches
PATH/Pre-Q/052/2027-2029	To provide services for Sports Product
PATH/Pre-Q/053/2027-2029	To provide services for Housekeeping Services
PATH/Pre-Q/054/2027-2029	To provide services for Security Services
PATH/Pre-Q/055/2027-2029	To provide services for Software/Development
PATH/Pre-Q/056/2027-2029	To provide services for Advertising Agency
PATH/Pre-Q/057/2027-2029	To provide services for illustration/ IEC material
PATH/Pre-Q/058/2027-2029	To provide services for Milk supplies in Delhi
PATH/Pre-Q/059/2027-2029	To provide services for Bags
PATH/Pre-Q/060/2027-2029	To provide corporate gifts PAN India
PATH/Pre-Q/061/2027-2029	To provide Services of Video Development
PATH/Pre-Q/062/2027-2029	To provide media monitoring and media placement services
PATH/Pre-Q/063/2027-2029	To provide strategic communications services
PATH/Pre-Q/064/2027-2029	To provide public relations support
PATH/Pre-Q/065/2027-2029	To provide website, application and software development support

Annex B. (Company's Details)

S.no	Documents/ Details	Registration status (Yes/No)
1	Company's Name	
2	Company's Legal Status (proprietor, OPC etc.) Please attach the relevant document	
3	Contact person's name	
4	E-mail ID	
5	Registered Address	
6	Contact no.	
7	Company's incorporation Certificate (Please attach)	
8	PAN Card	
9	GST registration certificate	
10	Registered under the MSME act	
11	**ITEM CODE (Category – Goods/Services) – as per Annex A**	
12	**Services provided on a PAN India basis or state wise (if state wise, then please mention the state and city where services are provided)**	