

Invitation for Proposals

UNFPA, United Nations Population Fund, an international development agency, invites interested organizations to submit proposals **Increasing access and utilization of quality Sexual and Reproductive Health services and addressing gender issues with particular focus on vulnerable groups in the State of Madhya Pradesh**

The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations and academic institutions for prospective partnership with UNFPA India Country office to support achievement of results outlined in the 2023-2027 DP/FPA/CPD/IND/10 or section 1.3 below.

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email clearly marked “NGO Invitation for Proposals” at the following address UNFPA India Country Office: **bids.india@unfpa.org**

By 5 July 2025, 23:59 hours IST.

Proposals received after the date and time may not be accepted for consideration.

Proposals must be submitted in English.

Any requests for additional information must be addressed in writing by **9 June 2025, 23:59 hours IST** at the latest addressed to Operations Manager, **bids.india@unfpa.org**. UNFPA will post responses to queries or clarification requests by any applicants through emails to the concerned parties before the deadline for submission of proposals.

UNFPA shall notify applying organizations whether it is considered for further action.

Please see [Working with UNFPA: Key information for UNFPA Implementing Partners on completing the Protection from Sexual Exploitation and Abuse \(PSEA\) Assessment](#).

Section 1: Background

1.1 UNFPA mandate (250 Words)

UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

1.2 UNFPA Programme of Assistance in India Country office (250 Words)

In the India Country Office, UNFPA works with the government and other partners to achieve the overall goal of the 2023-2027 DP/FPA/CPD/IND/10.

Further information on the programme can be found on <https://india.unfpa.org/en>

Background

UNFPA is the United Nations sexual and reproductive health agency and has been operating in India since 1974. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled ensuring rights and choices for all.

UNFPAs 10th Country Programme (2023-27) is inspired by UNFPA's Strategic Plan (2022 – 2025) and is aligned to the United Nations Sustainable Development Cooperation Framework, supporting in achieving the National Development Goals and the Agenda 2030. UNFPA will support national programmes that aim to advance the sexual reproductive health and rights of women, girls and young people, and accelerate achieving the three transformative goals of zero unmet need for family planning, zero preventable maternal deaths and zero gender based violence and harmful practices and the unfinished agenda of ICPD Programme of Action.

While continuing to retain focus in the states of Bihar, Madhya Pradesh, Odisha and Rajasthan, the 10th country programme will scale up efforts and drive accelerated progress towards the three transformative results.

UNFPA is looking to partner with experienced and credible organizations to implement the ambitious agenda envisaged in the 10th country programme.

This Invitation for Proposal (IFP) from suitable NGOs is for implementing a multi-pronged approach on "Enhancing access and utilization of quality Sexual and Reproductive Health services and community systems strengthening with particular focus on vulnerable groups in the State of Madhya Pradesh"

Objectives

The objective of this project is to increase the utilization of quality comprehensive sexual and reproductive health services with focus on reproductive rights contributing to reduction in maternal mortality, unmet need for family planning and harmful practices to achieve positive sexual and reproductive health and gender outcomes

Specific Objectives

1. To enhance access, quality, and utilization of family Planning services in the state of Madhya Pradesh with specific focus on identified three districts.
2. To strengthen maternal health interventions in the state by building capacities of service providers and field level functionaries on maternal health in the identified districts
3. To increase access and utilization of Adolescent friendly health services in identified districts.
4. To strengthen the system and community response to prevent harmful practices in the area of gender issues

Scope of Work

The Scope of Work will encompass the entire spectrum of sexual and reproductive health in the identified districts with particular focus on family planning, maternal health, adolescent health services and promoting health sector response to gender-based violence. In the following sections , the agencies/organizations are requested to specify the various strategies /activities under the broad headings to achieve the objectives.

1. Strengthening the delivery of package of comprehensive SRH services in selected 3 districts of MP in terms of quality roll out

- a. Focus on strengthening maternal Health interventions in the identified three districts with attention to improving quality to reduce maternal mortality and morbidity
- b. Focus on strengthening the quality of family planning services, introduction of newer contraceptives in the State and ensuring supply chain mechanism to increase the accessibility , availability and utilization of FP services
- c. Design and implement Strategies to reach out to young people for utilization of contraceptive services

Indicative Deliverables and indicators as part of project interventions :

The agency to indicate the various deliverables and indicators for the Maternal health and FP services that is to be monitored as part of the project under the above headings

2. Strengthening the Adolescent Sexual and Reproductive Health Services

The focus under this section will be to strengthen the roll out of the adolescent sexual and reproductive health programme (RKSK) at the State and in the RKSK intervention districts across the State . The agency to describe the strategies for technical support and strengthening the implementation of RKSK programme in co-ordination with the Government of Madhya Pradesh. The RKSK programme is being implemented in Madhya Pradesh and the strategies should cover all the components of the facility based interventions in 52 districts and community based elements of the RKSK programme in 21 districts.

Indicative Deliverables :

The deliverables and indicators should focus on both the process and outputs related to the programme

3. Design Strategies and activities with deliverables and indicators to address Child Marriage, and Gender Based violence .

The strategies and activities should be directed at State and in the 3 priority districts and include critical state level interventions to roll out the GBV from a public health perspective ,strengthening services through one stop centers and spectrum of interventions to address child marriage including interventions like girl and women friendly gram panchayats . The critical activities suggested should be a catalytic to those interventions which are rolled out by the State Government through health and women& child department & Panchyati Raj department

Indicative Deliverables:

Deliverables and indicators should be process and output and needs to cover the interventions addressing GBV and child marriage

Indicative Results and outputs (Following are some of the indicators and agency/ organisation has the space to add or reduce based on the proposed strategies/interventions)

- a. Percentage of facilities in 3 identified districts certified on LaQshya standards
- b. Percentage of facilities in the UNFPA priority districts that are SUMAN certified
- c. Intervention districts conducting regular MDSR review meeting
- d. Percentage of health facilities in priority Districts providing comprehensive package of high priority SRH services
- e. Percentage of health facilities (DH, CHC, PHC) in the State which report no stock out of contraceptives in the last 3 months
- f. Percentage of post-partum women adopting modern family planning methods in the 3 identified districts
- g. Number of clients accessing newer contraceptives , particularly Implant and Antara Subcutaneous
- h. Increase in the number of clients accessing the Adolescent friendly health clinics in the 3 identified districts.
- i. Percentage of health facilities across the State providing adolescent friendly health services
- j. Number of health providers whose capacities have been built on use of protocols / SOPs for screening, treating and referral of GBV survivors as an integrated package of SRH services.
- k. Number of gram panchayats in the 3 identified districts demonstrated as girl and women friendly panchayats

Geographic Coverage

- a. State level (Madhya Pradesh) - coordination, capacity building and technical assistance in co-ordination with UNFPA
- b. Facilitation of SRH interventions in 3 identified districts of Chhatarpur, Rajgarh and Guna
- c. For identified interventions like RKSK , GBV across the State and in those districts where Government supported interventions are being implemented

Project Duration

The proposal is sought for a period of three years. Year wise budget to be submitted for the project period. UNFPA will provide financial support on an annual basis depending on availability of funds and progress of the project

Proposal Content

The proposal should include strategies and interventions related to the thematic area and it is upto the agency /organisation to describe/suggest those critical & catalytic strategies that would complement the Governemnt programmes and there by achieve the 3 transformative results of UNFPA in the area of Family Planning , Maternal Health and harmful practices (Child marriage , Gender Based violence and Gender biased Sex Selection)

Format to be used by the agency to submit the proposal

Section A. NGO Identification		
A.1 Organization information	Organization name	
	Address	
	Website	
	Type of Organization (NGO or Academic Institution)	
	Date of establishment of organization	
	Place of registration of the organization	
	HQ Location	
A.2 Contact information (Authorized Representative)	Name	
	Designation	
	Telephone & Mobile	
	Email	
Contact details of the nodal officer for the project	Name	
	Designation	
	Telephone & Mobile	
	Email	
A.3 United Nations Partner Portal	Are you registered in the United Nations Partner Portal ?	
	If yes, provide the UNPP Partner ID	

Section B. Overview of the organization		
B.1 Annual budget (250 words)	Annual budget (previous year, INR /USD)	
	Main funding partners/ donors	
B.2 Credibility (Include specific examples of working with State / National Govt.) (600 words)	<i>To what extent is the NGO or academic institution recognized as credible by the government, and/or other key stakeholders/partners?</i>	

Section C. Proposed interventions and activities to achieve intended results	
C.1 Project Title (25 Words)	Please provide the project title along with any brand name to be used for the project.
C.2 Background (300 Words)	This section should provide background and rationale for the proposed project
C.3 Goal and Objectives (300 words)	<i>This section should clearly spell out 3 to 5 objectives for the project and broader goal.</i>
C.4 Geographic coverage (150 words)	<i>The section should indicate the project implementation geographies</i>
C.5 Duration of the project (50 words)	<i>Proposed Start Date: DD/MM/YYYY</i> <i>Proposed End Date: DD/MM/YYYY</i>
C.6 Description of strategies, activities and GANTT Chart (4500 words)	<i>This section should spell out broad strategies and suggested activities under each strategy clearly linked to achieving the proposed objectives.</i>
C.7 Human Resource /Team composition for the proposed project (1200 Words)	Organogram with brief role and responsibility table for all position to be hired for the project
C.8 Monitoring systems with key monitoring indicators (500 words)	The section should briefly explain the monitoring systems to be put in place for the project with 3 to 5 key indicators which organization proposes to be used for monitoring the project implementation
C.9 Budget	<i>This organization is expected to indicate tentative budget as per the attached template. Click here to download the budget template.</i>
C.10 Any other additional information to be submitted (600 Words)	<i>The organization can use the section to provide any additional detail they would like to submit as part of the proposal and not being captured in above heads for the proposal.</i>

Section D. References

Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship.

Reference 1:

Reference 2:

Reference 3:

Section E. Preventing Sexual Exploitation and Abuse (PSEA) Capacity Assessment

Please note, the results of this assessment may be shared with other United Nations entities

E.0 Preliminary Screening

Does the organization have direct contact with beneficiaries?

Yes ☐ No ☐

If your response is no, stop here and do not complete this section. However, please note if your organization begins working with beneficiaries at a later date, UNFPA will require your organization to fill out a self-assessment.

If yes, please continue.

Has the organization's PSEA capacity been assessed by a UN entity in the last 5 years?

Yes ☐ *If yes, share the assessment rating and supporting documentation with UNFPA and do not complete this section.*

No ☐ *If no, complete G.1 through G.8*

E.1 Policy Requirement

Please provide supporting documentation for any fields marked "Yes".

Your organization has a policy document on PSEA. At a minimum, this document should include a written undertaking that the partner accepts the standards of conduct listed in section 3 of the ST/SGB/2003/13.

Yes ☐ No ☐

Supporting documentation may include:

- Code of Conduct (internal or interagency)
- PSEA policy
- Documentation of standard procedures for all personnel to receive/sign PSEA policy
- Other (please specify):

E.2 Subcontracting

Your organization's contracts and partnership agreements include a standard clause requiring sub-contractors to adopt policies that prohibit SEA and to take measures to prevent and respond to SEA.

Yes ☐ No ☐ *N/A ☐

	<p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Contracts/partnership agreements for sub-contractors • Other (please specify): <p><i>* Please Note: If the partner notes that it does not have subcontractors in the self-assessment this core standard is not applicable and UNFPA will assess this core standard as N/A. However, if this situation changes and the same partner subsequently subcontracts activities to another entity, this would warrant a re-assessment.</i></p>
E.3 Recruitment	<p>Your organization has a systematic vetting procedure in place for job candidates through proper screening. This must include, at minimum, reference checks for sexual misconduct and a self-declaration by the job candidate, confirming that they have never been subject to sanctions (disciplinary, administrative or criminal) arising from an investigation in relation to SEA, or left employment pending investigation and refused to cooperate in such an investigation.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Reference check template including check for sexual misconduct (including reference from previous employers and self-declaration) • Recruitment procedures • Other (please specify):
E.4 Training	<p>Your organization holds mandatory trainings (online or in-person) for all IP employees and associated personnel¹ (herein “personnel”) on PSEA and relevant procedures. The training should, at a minimum include:</p> <ol style="list-style-type: none"> 1) a definition of SEA (that is aligned with the UN's definition); 2) an explanation on prohibition of SEA; and 3) actions that personnel are required to take (i.e. prompt reporting of allegations and referral of victims). <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Training package • Attendance sheets • Training certificates • Other (please specify):
E.5 Reporting	<p>Your organization has mechanisms and procedures for personnel, recipients of assistance and communities, including children, to report SEA allegations that comply with core standards for reporting (i.e. safety, confidentiality, transparency, accessibility).</p>

¹ Associated personnel include sub-contractors, consultants, interns or volunteers and others associated with or working on behalf of the Partner.

	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Internal Complaints and Feedback Mechanism • Participation in joint reporting mechanisms • Communication materials • PSEA awareness-raising plan • Description of reporting mechanism • Whistle-blower policy • Other (please specify):
E.6 Assistance	<p>Your organization has a system to refer SEA victims to locally available support services, based on their needs and consent. This can include actively contributing to in-country PSEA networks and/or GBV systems (where applicable) and/or referral pathways at an inter-agency level.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Internal or Interagency referral pathway • List of Available service providers • Description of referral or Standard Operation Procedure (SOP) • Referral form for survivors of GBV/SEA • Guidelines on victim assistance and/or training on GBV and GBV case management principles • Other (please specify):
E.7 Investigations	<p>Your organization has a process for investigation of allegations of SEA and can provide evidence. This may include a referral system for investigations where in-house capacity does not exist.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Supporting documentation may include:</p> <ul style="list-style-type: none"> • Written process for review of SEA allegations • Dedicated resources for investigation(s) and/or commitment of partner for support • PSEA investigation policy/procedures • Contract with professional investigative service • Other (please specify):
E.8 Corrective Measures	<p>Your organization has taken appropriate corrective action in response to SEA allegations, if any.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>

Supporting documentation may include:

- Evidence of implementation of corrective measures identified by the UN partner entity, including capacity strengthening of staff.
- Specific measures to identify and reduce risks of SEA in programme delivery.
- Other ((please specify):