

REQUEST FOR PROPOSAL (RFP)
Procurement of Laptops - MacBook Pros & MacBook Airs
Opening date of RFP: 29/09/2025
Closing Date of RFP: 10/10/2025, at 23:59 hours

I. INTRODUCTION

Lords Education and Health Society (LEHS), registered under Societies Registration Act XXI of 1860 is a charitable organisation with its head office in New Delhi, India working in the health, Agriculture and education Domain for the poor. LEHS in furtherance of charitable objectives through its flagship unit i.e. Wadhvani AI aims to build equitable and sustainable systems to the underserved population and to bring the benefits of modern AI technology to underserved populations by building and deploying AI solutions for social impact across domains such as healthcare, agriculture, governance and education in India.

LEHS aims to promote the integration of technologies, particularly in emerging domains like artificial intelligence and innovations into the Indian mainstream primary healthcare, education, and agriculture systems through a partnership with the State and National Government, apex institutions, international agencies, and private sector partners e.g. innovators, social enterprises and other ecosystem contributors in line with its stated objectives for the betterment of society particularly focusing on projects of national and social significance. In line with its mission to support projects of national and social significance, LEHS also undertakes rigorous monitoring, evaluation, and learning (MEL) activities to assess the impact, usability, and scalability of different programmatic interventions.

II. OBJECTIVE

LEHS invites proposals from qualified vendors for the supply and delivery of Apple MacBook Air & MacBook Pro laptops to support our operational needs.

III. SCOPE OF WORK

The selected vendor will be required to:

- Supply brand new, genuine Apple brands as per the specified configuration.
- Provide standard Apple warranty and support.
- Ensure timely delivery to the address specified by the organization.
- Provide post-sale service support and invoicing as per applicable GST norms

IV. TECHNICAL SPECIFICATIONS - LAPTOPS

Model:	Apple MacBook Pro & Apple MacBook Air + Apple Care Plus for both
Quantity:	MacBook Pro - 40 pieces MacBook Air - 20 pieces
Processor:	Apple M4 chip with 10 core CPU & 10 core GPU (MacBook Pro) & M4 chip with 10-core CPU and 8-core GPU (MacBook Apple Air)
	RAM: 16 GB (minimum).
Storage:	512 SSD - MacBook Pro & 256 GB SSD (minimum)-MacBook Air.

Display: 14-inch Liquid Retina Display - MacBook Pro & 13.6-inch Liquid Retina display - MacBook Air.
Color: Available
Warranty: 3-year standard warranty (AppleCare+ optional – specify if needed)
Operating System: macOS (latest version)

NOTE: Apple Business Manager Services Mandatory.

V. ELIGIBILITY & EVALUATION CRITERIA

Proposals are welcome from vendor:

- Which must be an authorized Apple reseller or partner
- Experience in supplying IT hardware to corporate or institutional clients.
- Ability to deliver within 4-5 days from issuance of PO.

Proposals will be evaluated based on:

- Compliance with technical specifications.
- Price competitiveness.
- Delivery timeline.
- Vendor credibility and track record.
- After-sales service and warranty terms.
- Delivery Address: 70, Ring Road, Second Floor, Lajpat Nagar-3, New Delhi.

VI. PROPOSAL REQUIREMENTS

Applicants must submit:

- Quotation including unit cost, applicable taxes, total cost, and delivery timelines.
- Copy of Apple reseller authorization (if applicable).
- Warranty and service support details.
- Validity of the quotation (minimum 30 days preferred).

Submission Details

All responses to this RFP must be received no later than **OCT 10, 2025**. **The quotes should be submitted in the template given under Annexure A through e-mail in PDF format addressed Procurement Team in the below-given e-mail id: rfp.lehs@wadhwaniai.org**

Note: Only shortlisted vendors will be contacted for presentations or negotiations. If you do not hear from us within two weeks of submission, consider your proposal not selected. LEHS reserves the right to reject any or all proposals and to negotiate terms and conditions with the selected vendor.

VII. MANDATORY ENCLOSURES

Please submit the following as enclosures or attachments with your quotation. The agency must provide all the information requested above. Quotations that do not provide the required information and certificates, or do not follow the submission requirements, may not be reviewed.

- Company Profile, testimonials, work completion reports, purchase orders, reference (NGOs).
- GST registration certificate.

- PAN & TAN registration.
- Audited Financials or Income Tax Return with computation of Income for the last three years.
- Cancelled cheque.
- Copy of registration documents/certificate and most recent renewal as a legal entity.
- Preferably Private Ltd company and has sound business records.

This section is mandatory for consideration of the proposal.

Note: Only Technically shortlisted Bidders will be eligible for the opening of the financial proposal. Bidders selected by the LEHS will be asked for their presentations and negotiations.

If bidders do not hear from LEHS within two weeks of closer of the RFP, consider your proposal not selected. LEHS reserves the right to reject any or all proposals at any given time without giving any justification or response to the bidders.

Annexure-A

SN	DESCRIPTION/SPECIFICATION/BRAND	QUANTITY	Rate with GST
1	MacBook Pro (14-inch MacBook Pro: Apple M4 chip with 10core CPU and 10core GPU, 16GB, 512GB SSD – Space)	40 Pcs.	
2	Apple Care Plus	40	
3	MacBook Air 13-inch MacBook Air Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB SSD - Sky Blue, Midnight blue	20 Pcs.	
4	Apple Care Plus	20	