

REQUEST FOR PROPOSAL (RFP)

Procurement of STEM Material Learning Equaliser with Science Capital- Telangana

1. Introduction

People For Action (PFA) is a not for profit registered under Societies Act 1860 with the registration no. 21476/52. To date, we have reached 12.9M students across Odisha, Chhattisgarh, West Bengal, Haryana, Himachal Pradesh, West Bengal, Karnataka, Tripura and Telangana & Maharashtra and have set an audacious goal to reach 30 million students, which is 25% of all students in middle and secondary Government and Aided schools in the country by 2030.

2. Background

Transform Schools engages a broad community of students through Learning Enhancement Programme by providing (160 hours of annual structured, gender responsive learning model spanning Classes 6-9, designed to strengthen foundational and pre-requisite competencies, career readiness, and transition to higher secondary education will be implemented across all schools. It will integrate targeted instruction, teacher capacity building, and institutional support through annual co-creation and training, quality circles, and data-driven reviews and Palooza for adaptive learning and continuous assessment, will be employed to foster cumulative learning progress, equitable participation, and stronger transitions from secondary to higher secondary education.

3. Scope of Work

The selected vendor will:

- Supply the STEM material as per the list shared by the organisation
- Provide the printed material based on print-ready files provided by the organisation
- Bind, package, and transport materials to designated 3 locations
- Replace defective/damaged items at no additional cost

3.1 Printing Instructions

- Size: A4
- Printing: Black & White for xerox copies
- Language: Telugu / English
- Quantity: as per attached annexures

4. Key Requirements & Deliverables

- Able to handle huge order with previous track record
- Proper packaging (moisture resistant, transport safe)
- Delivery to Three locations as followed
Location 1 - District Educational Office- Mulugu District-Telangana
Location 2 - District Educational Office- Vikarabad District-Telangana
Location 3 -District Educational Office- Sangareddy District-Telangana

5. Timeline

- RFP Release Date: 26 October 2026
- Last Date for Submission: 31 October 2026
- Vendor Selection: 3 November 2026
- Final Delivery: All material shall be delivered to the Three specified locations within 10 days of the Purchase Order (PO) being issued.

Registered Office:

G-203, Subhasri Villa, At: Kantilo, PO: Khua,
Sundarpada, Bhubaneswar: 751002,
Odisha, India.

Head Office:

CBR-II, First Floor, Khasra Number- 360
Sultanpur, New Delhi - 110030,
India.

Odisha Office:

OSEPA, Siksha Soudha, Unit V,
Bhubaneswar, Odisha- 751001, India

6. Eligibility Criteria

The agency must:

- Be registered (GST, PAN mandatory)
- Have minimum 3–5 years of experience in STEM material supply
- Have prior experience with bulk orders
- Have in-house or reliable printing infrastructure

7. Terms & Conditions

- All content & design remain property of People For Action
- Vendor must maintain confidentiality
- Rejection for poor-quality prints
- Penalty for delay in delivery (if impacting program rollout)
- Vendor must coordinate closely with local program team

8. Submission Details

- Mode: Email / Hard copy to Communication Office in sealed envelope
- Communication address: 1st Floor, 360, CBR building, Sultanpur, New Delhi - 110030
- Email: connect@peopleforaction.org, rafi@peopleforaction.org,
- Contact Person: Mr. Mohammad Rafi, Project Lead & Phone - 9989261541
- Delivery address:

Location 1 - District Educational Office- Mulugu District-Telangana

Location 2 - District Educational Office- Vikarabad District-Telangana

Location 3 -District Educational Office- Sangareddy District-Telangana

- Billing Address - G-203, Subhasri Villa, AT Kantilo, , PO Khua, Sundarpada, Bhubaneswar 751002

9. Annexures

PROCUREMENT OF THE MATERIAL FOR STEM IMPACT LABS-PBLS			
S. No	Material	Specification	Quantity
1	Drawing Charts-Yellow	Drawing	49200
2	Cardboard Sheets	pine atta	4920
3	A4 Paper bundles-White	Reflection-70gsm	266
4	A4 Paper bundles-Color-100 pages	Neon Dreams-70 gsm	984
5	Graph sheets	100 pages booklet	984
6	Sketch pens-12 pack set	Korus	6150
7	Scissors	Deli-Medium size-180mm length	2460

8	Glue Box	Fevicol-120 Grams	4920
9	Transparent Tape	50 mtrs	1230
10	String (pack of 6)	100 grams	246
11	Sticky notes-Multi Color	Inzo	1230
12	Stapler-Pack of 10	Kangaro-No 10	246
13	Stapler pins-Pack of 20	Kangaro-No 10	246
14	pH Universal Litmus Paper (1-14 level testing)- Pack of 100 stripes	100 sheets	492
15	Bar Magnet Set	Pack of 2	2460
16	HW Battery-9 Volts Pack of 10 Batteries	Pack of 10 Batteries	2460
17	Battery connectors- Cables	Pack of 10	2460
18	Iron Scales	Pack of 10	2460
19	Xerox Copies PBL Model-1	Teacher Version	7380
20	Xerox Copies PBL Model-2	Teacher Version	7380
21	Xerox Copies PBL Model-3	Teacher Version	7380
22	Xerox Copies PBL Model-4	Teacher Version	7380
23	Transportation to 3 locations (Mulugu-Vikarabad & Sangareddy district headquarters)		3