



United Nations Population Fund
55, Lodi Estate
New Delhi - 110003
Email: bids.india@unfpa.org
Website: www.unfpa.org

Date: 20/06/2025

REQUEST FOR QUOTATION RFQ N° UNFPA/IND/RFQ/25/005

Dear Sir/Madam,

UNFPA hereby solicits a quotation for the following service:

“Endline Survey for the Project”

“My Rights-My Choices”- Expanding Awareness And Access To Sexual, Reproductive Health, Information And Services Among Adolescents, Youth And Eligible Couples in India”.

UNFPA requires the services of a qualified agency to undertake Endline survey of the project **“My Rights-My Choices”- Expanding Awareness And Access To Sexual, Reproductive Health, Information And Services Among Adolescents, Youth And Eligible Couples in India”**. The agency to provide services as detailed in the Terms of Reference (ToR).

I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every child birth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: [UNFPA about us](#)

Terms of Reference (ToR)

UNFPA is seeking services from a qualified agency to undertake Endline survey of the Project

a) Background information

India has made remarkable progress in the family planning (FP) arena, as the Total Fertility Rate (TFR) has reached 2.0 which is below the replacement level of fertility. But the decline in teenage pregnancy has been minimal (7.9% in NFHS 4, 2015-16 to 6.8% in NFHS 5, 2019-20). Moreover, there is still an unmet need for FP, with a wide variation across various states and districts. Also, overall FP acceptance is skewed towards female sterilization compared to the other neighbouring countries. India (32.4%) is substantially behind in the use of reversible contraceptives in comparison to Bangladesh and Indonesia which have higher usage (89%, DHS-2017-18 and 93%, DHS-2017 respectively). Moreover, as per National Family Health Survey (NFHS-5) 2019-20, only 19% married adolescents and 32% young women were using modern methods of contraception which is one of the important reasons of perinatal deaths among babies born to adolescents and young mothers, as are other problems such as low birth weight. Thus,

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improving availability and accessibility of contraceptive information and services to adolescents and youth is one of the key strategies for preventing adolescent pregnancy and thereby improving maternal and infant outcomes.

This data and evidence **indicate that accessibility and acceptability of modern contraceptive services needs to be enhanced for adolescents and youth**. This is in alignment with the Government of India's (GoI's) commitment for FP 2030. Based on evidence accruing that investing in adolescent and youth responsive contraceptive services can improve contraceptive use, institutionalizing elements to expand access and choices of contraceptives for adolescents and youth have been recognized globally as High Impact Practices (HIP) Enhancement.

b) Objectives

The aim of this project is to empower adolescents, youth and eligible couples with safe and accurate information and services through a blended approach by implementing joint strategy using digital interventions along with health system strengthening (HSS) interventions for increasing awareness and strengthening accessibility and availability of quality information and family planning services in select districts in Rajasthan and Madhya Pradesh.

c) Scope of work

Program Geographies: The intervention covered 4 districts in 2 states:

- Udaipur, Sawai Madhopur in the state of Rajasthan
- Chattarpur, Rajgarh in the state of Madhya Pradesh

Program Duration- 2 years (Oct 2023 – Sept 2025).

A baseline survey was conducted in February 2024 to establish the baseline values for key indicators of the project. UNFPA proposes to undertake an end-line survey to measure changes in key program indicators in the program and comparison areas on the completion of program intervention.

Proposals are invited from qualified research firms with proven background in conducting large-scale surveys in the areas of sexual and reproductive health and rights and with a strong field presence in the states of Madhya Pradesh and Rajasthan.

Evaluation design:

A quasi-experimental design will be adopted to assess the outcomes of the project. The survey will be conducted in the project and comparison districts.

Eligible respondents:

A sample of Currently Married Women (CMW) in the reproductive age group (15-49) will be interviewed in the end-line survey.

Sample size:

The key indicator for determining the sample size for the survey is the use of modern spacing contraceptive methods. The NFHS-5 has estimated that the use of modern spacing contraceptives is 15 percent and program interventions will increase this rate to 20 percent (an increase of 5 percent). In order to estimate these rates at 95 percent level of confidence and 80 % power, a sample of 932 each in intervention and comparison areas is required.

After factoring in a non-response of 7% and a design effect of 1.5, a total sample size of 1500 in each intervention and comparison areas is required. This translates to a total of 3000 women to be interviewed in the study.

The required sample size is calculated using the formula -

$$n = \frac{deff \times \left[Z_{1-\alpha} \sqrt{2P(1-P)} + Z_{1-\beta} \sqrt{P_1(1-P_1) + P_2(1-P_2)} \right]^2}{(P_2 - P_1)^2}$$

Where:

P_1 is the hypothesized value of the indicator at end-line = 15%

P_2 is the expected value of the indicator over a period of time = 20% (5% increase)

$P = (P_1 + P_2) / 2$

Z_α is the standard normal deviate value for a type I error = (5% level of significance)

$Z_{1-\beta}$ is the standard normal deviate value for a c type II error = (Statistical Power - 80%)

Deff = 1.5

Sample distribution :

State / District	Sample size	No of Primary Sampling units
Rajasthan (2 intervention districts)	750	50
Rajasthan (Comparison district)	750	50
Madhya Pradesh (2 intervention districts)	750	50
Madhya Pradesh (Comparison district)	750	50
Total	3000	200

In each state, from the list of villages in the two intervention districts available in the District Census Handbook, a total of 50 villages (Primary sampling units) will be selected using probability proportional to size (PPS) methodology. From these selected villages, a village segmentation will be done using natural boundaries with each segment having 150-200 households. One segment will be chosen at random and 15 eligible respondents will be interviewed.

A similar sampling procedure will be done in the comparison district. A total of 50 PSUs will be selected in the comparison district in each state and 15 respondents will be interviewed in each PSU.

The comparison districts are Sirohi and Dholpur (Rajasthan) and Damaoh and Sehore (Madhya Pradesh).

Key Indicators

The key indicators to be measured in the evaluation:

- Knowledge of contraceptive methods
- Knowledge of the source of contraceptive methods
- Source of knowledge of contraceptive methods
- Access to Internet and mobile devices
- Modern contraceptive prevalence rates (by method)
- Source of methods
- Unmet need for family planning (spacing and limiting)
- Quality of family planning counseling and services received
- Method discontinuation and switching

d) Timeline

- Based on the feedback of stakeholders, develop a detailed work plan and inception report, including the methodology for the research, in consultation with UNFPA – 1 week from signing of contract
- Develop, pilot test, and finalize data collection tools – 3 weeks from signing of contract
- Recruitment and training of field investigators and supervisors on data collection tools – 4 weeks from signing of contract
- Field visit for data collections – 4-8 weeks from signing of contract
- Data analysis plan and data analysis – 6-8 weeks from signing of contract
- Draft of the report – 10 weeks from signing of contract
- Revise edit and finalize the report based on feedback from UNFPA and other stakeholders; and – 14 weeks from signing of contract
- Support the facilitation of a policy brief based on the research findings – 15 weeks from signing of contract

e) Deliverables (The agency to propose timelines for each deliverable in their technical proposal)

The following deliverables are expected from the evaluation team:

I. Inception Report - This report will focus on methodology and planning. The inception report will be considered as the detailed operational plan for the endline study. It will present the methodology including data collection tools. It will also present the division of tasks amongst team members as well as a detailed timeline for the evaluation fieldwork and a stakeholders' consultation including:

- Methodology on endline
- Roles/responsibilities of each team member
- Protocols and instruments for data collection and analyses, including data entry templates, checklists prepared of the survey, data quality assessments tools in the field, data management guides, datasets codebook, and dictionary
- Fieldwork plan

It is expected that field movement and data collection will be completed by the enumerators in the third week of October 2025.

The necessary tools and related documents used in the baseline survey will be made available to the selected research firm. It is expected that the endline questionnaire will be broadly similar to the baseline survey. Some questions related to exposure and perception of the program interventions will be included in the endline tool.

II. Preliminary Findings Report – Brief field data collection report that outlines preliminary findings of the survey, as well as issues and challenges that may need to be considered in interpreting the final report. These will be submitted within one week of completing the data collection and will be followed by a briefing meeting with UNFPA staff.

The baseline survey report and raw data files in SPSS format will be made available to the selected research firm. It is expected that the reports prepared by the agency will compare the baseline figures with the endline figures for the key indicators.

III. Draft Endline Report – This will be based on the outline as mentioned below and agreed upon in the Inception Report and will be reviewed by UNFPA staff for feedback before final submission.

IV. Final Endline Report - The evaluation report will present the findings, limitations, conclusions, and recommendations of the evaluation as per the agreed outline of the report. Findings shall be evidence-based and relevant to the evaluation objectives. There shall be a logical flow from findings to conclusions and from conclusions to recommendations. Recommendations will be action-oriented, practical, and specific. The agency will also provide a PowerPoint presentation based on the final report.

Final Report Format: Comprehensive report written in English and not to exceed 35 pages excluding title page, table of contents, a glossary of terms and acronyms, acknowledgments, executive summary (not more than 2 pages), photos, footnotes, endnotes and annexes, and including the following components:

- Background (brief)
- Endline survey purpose and objectives
- Endline survey methodology (details may be put in annex)
- Findings related to each key evaluation question
- Discussion and Conclusions
- Annexes

Annexes shall also include final cleaned data sets, survey team contact details, electronic files of the clean (final) data files, syntax, analysis outputs from SPSS/or other statistical software.

V. Brief Report – A 2-3-page brief that describes the evaluation design, key findings, and other relevant considerations. This should include graphics and tables as appropriate to be distributed to general audiences.

VI. Data - Agency shall submit the raw data set in SPSS or any other format compatible with excel to UNFPA

VII. 1. Agency Background:

- The agency must be legally registered and have all necessary permits to operate in India. Proof of registration (e.g., certificate of incorporation, NGO registration) should be submitted with the proposal.
- A brief profile of the agency, including its vision, mission, and core areas of work, should be provided. This will offer insight into the agency's alignment with the project's objectives.
- The agency should demonstrate established expertise in public health, with a particular focus on sexual and reproductive health (SRH) and adolescent health.
- Preference may be given to agencies with a strong understanding of the local context

2. Years of Experience:

- The agency must have a minimum of 3 years of overall experience in conducting large-scale research, evaluations, and endline studies for development projects.
- Demonstrable experience in conducting research and evaluations involving sensitive topics and vulnerable populations, particularly adolescents and youth, ensuring ethical considerations, confidentiality, and child safeguarding protocols are strictly adhered to.
- The agency should possess extensive experience in employing a mix of quantitative (e.g., surveys, statistical analysis) and qualitative (e.g., in-depth interviews, focus group discussions) research methodologies.
- Proven experience in robust data collection, management, cleaning, analysis (using appropriate statistical software), and interpretation, leading to actionable recommendations.
- A strong track record in producing high-quality, clear, concise, and evidence-based evaluation reports, as well as experience in presenting findings to diverse stakeholders.
- Agencies with prior experience in conducting similar studies in India, will be preferred.



II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at UNFPA:	<i>Yogesh Agrawal</i>
Tel N°:	
Fax N°:	
Email address of contact person:	<i>yagarwal@unfpa.org</i>

The deadline for submission of questions is **01/07/2025 23:59 Hrs, IST**. Questions will be answered in writing and will be shared with the parties as soon as possible after this deadline.

III. Eligible Bidders

This Request for Quotation is open to all eligible bidders; to be considered an eligible bidder for this solicitation process you must comply with the following:

- A bidder must be a legally-constituted company that can provide the requested services / works and have legal capacity to enter into a contract with UNFPA to deliver in the country, or through an authorized representative.
- A bidder must not have a conflict of interest regarding the solicitation process or with the TORs / Technical Specifications. Bidders found to have a conflict of interest shall be disqualified.
- At the time of Bid submission, the bidder, including any JV/Consortium members, is not under procurement prohibitions derived from the [Compendium of United Nations Security Council Sanctions Lists](#) and has not been suspended, debarred, sanctioned or otherwise identified as ineligible by any [UN Organization](#) or the [World Bank Group](#).
- Bidders must adhere to the UN Supplier Code of Conduct, which may be found by clicking on [UN Supplier Code of Conduct](#).

IV. Content of quotations

Quotations should be submitted via a TWO-envelope system. Interested Bidders are requested to submit their Technical Bid & Declaration Form **separately** from their Financial Bid containing the price information. Each envelope shall consist of a single email whenever possible, depending on file size.

- a) Technical proposal, in response to the requirements outlined in the service requirements / TORs.
- a) Signed Declaration Form, to be submitted strictly in accordance with the document.
- b) Price quotation, to be submitted strictly in accordance with the price quotation form.

Both parts of the quotation must be signed by the bidding company's relevant authority and submitted in PDF format.

V. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section III above, along with a properly filled out and signed price quotation form, and are to be sent by email to the contact person indicated below no later than : **11/07/2025, 23:59**



Name of contact person at UNFPA:	<i>Bids.India</i>
Email address of contact person:	<i>bids.india@unfpa.org</i>

Please note the following guidelines for electronic submissions:

- The following reference must be included by the Bidder in the email subject line:
 - UNFPA/IND/Rfq/25/005 – [Company name], Technical Bid
 - UNFPA/IND/Rfq/25/005 - [Company name], Financial Bid
 - Submissions without this text in the email subject line may be rejected or overlooked and therefore not considered.
- It is the Bidder's responsibility to assure compliance with the submission process. If the envelopes or emails are not marked / submitted per the instructions, UNFPA will neither assume responsibility for the bid's misplacement or premature opening nor guarantee the confidentiality of the Bid process. Incorrect submissions might result in your Bid being declared invalid.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of any quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.
- Please do **NOT** send the emails containing your offer to any other email address (not even as a copy (CC) or blind copy (BCC)); otherwise UNFPA will not be able to guarantee confidentiality and fair and transparent handling of your bid. UNFPA reserves the right to reject bids sent via the appropriate channel but copied or blind copied to other email addresses.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.
- It is the Bidder's responsibility to ensure that Bids sent by email are received by the submission deadline. Should your offer require you to submit more than one email, in the body of this first email, bidders are requested to list the number of messages that make up their technical offer and the number of messages that make up their financial offer.
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of any quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.

VI. Overview of Evaluation Process

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated and scored first, prior to the evaluation and scoring of price quotations

Technical Evaluation

Technical proposals will be evaluated based on their responsiveness to the service requirements /TORs listed in Section II and in accordance with the evaluation criteria below.

Criteria	[A] Maximum Points	[B] Points obtain ed by Bidder	[C] Weight (%)	[B] x [C] = [D] Total Points
<i>Proposed methodology – Detail the approach and workflow that will be taken to implement the TOR and achieve its objectives</i>	100		20	
Professional experience of the staffs that will be employed to the project proving demonstrated expertise in evaluation and related processes.	100		20	
Field team structure, composition and expertise of the team	100		20	
Relevant Experience- and expertise relevant to the assignment; Relevant Experience in conducting large scale surveys related to SRH and family planning, presence in the states of Madhya Pradesh and Rajasthan. Experience in working with Donor agencies and UN and Government	100		20	
Profile of the organization and relevance to the project- Brief overview of the organization including the year of establishment, main areas of expertise (thematic and sector), past client organizations (credentials), the geographic scope of work, and contact information of key focal point	100		20	
Grand Total All Criteria	500		100%	

The following scoring scale will be used to ensure objective evaluation:

Degree to which the Terms of Reference requirements are met based on evidence included in the Bid submitted	Points out of 100
Significantly exceeds the requirements	90 – 100
Exceeds the requirements	80 – 89
Meets the requirements	70 – 79
Partially meets the requirements	1 – 69
Does not meet the requirements or no information provided to assess compliance with the requirements	0

Financial Evaluation



Price quotes will be evaluated only for bidders whose technical proposals achieve a minimum score of 70 points in the technical evaluation.

Price quotes will be evaluated based on their responsiveness to the price quote form. The maximum number of points for the price quote is 100, which will be allocated to the lowest total price provided in. All other price quotes will receive points in inverse proportion according to the following formula:

$$\text{Financial score} = \frac{\text{Lowest quote (\$)}}{\text{Quote being scored (\$)}} \times 100 \text{ (Maximum score)}$$

Total score

The total score for each proposal will be the weighted sum of the technical score and the financial score. The maximum total score is 100 points.

$$\text{Total score} = 70\% \text{ Technical score} + 30\% \text{ Financial score}$$

VII. Award Criteria

In case of a satisfactory result from the evaluation process, UNFPA intends to award a Professional Service Contract on a fixed-cost basis to the Bidder(s) that obtain the highest total score.

VIII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of contract to increase or decrease by up to 20% the volume of services specified in this RFQ without any change in unit prices or other terms and conditions.

IX. Payment Terms

UNFPA payment terms are net 30 days upon receipt of invoice and delivery/acceptance of the milestone deliverables linked to payment as specified in the contract.

X. Fraud and Corruption

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's policy regarding fraud and corruption is available here: [Fraud Policy](#). Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.



A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#).

XI. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: [Zero Tolerance Policy](#).

XII. RFQ Protest

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit [Andrea M. Wojnar, Representative India & Country Director, Bhutan] at adiagne@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Supply Chain management Unit at procurement@unfpa.org.

XIII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).

XIV. Personal Data Protection

In addition to the publishing of the contract award in accordance with the UNFPA Procurement Procedures as from time to time updated or modified by UNFPA, available at:

<https://www.unfpa.org/resources/procurement-procedures> (or such other URL as UNFPA may from time to time decide) as reflected in this document, the proposer acknowledges and agrees that UNFPA may process, collect, use, store, transfer and publish ("process") the proposer's information and data relating to, or in connection with this solicitation exercise (the "Information") for purposes of evaluating all offers received in response to the solicitation exercise, including the subsequent contracting (the "Specified Purposes").

UNFPA will not process the proposer's Information in a form that could identify an individual ("Personal Data") except to the extent necessary to achieve the Specified Purposes. UNFPA will process Personal Data in accordance with the UN Personal Data Protection and Privacy Principles adopted by the United Nations on 11 October 2018, available at:

https://archives.un.org/sites/archives.un.org/files/_un-principles-on-personal-data-protection-privacy-hlcm-2018.pdf (or such other URL as the United Nations may from time to time decide), the UNFPA Policy and Procedures on Personal Data Protection (the "UNFPA DP Policy") as from time to time updated or modified by UNFPA, available at

<https://www.unfpa.org/admin-resource/unfpa-policy-and-procedures-personal-data-protection> (or such other URL as UNFPA may from time to time decide) and any guidance notes, guidelines, procedures, directives or other documentation issued by UNFPA pursuant to or in connection with the UNFPA DP Policy. The proposer will comply with the applicable data protection laws to which the proposer is subject in the processing of personal data and will ensure an adequate level of personal data protection essentially equivalent to the standard reflected in the UNFPA DP Policy.



PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation N°:	UNFPA/IND/RFQ/25/005
Currency of quotation :	INR
Delivery charges based on the following 2020 Incoterm:	Choose an item.
Validity of quotation: (The quotation must be valid for a period of at least 3 months after the submission deadline)	

- Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

Description	Number & Description	Rate (INR)	Quantity / Duration	Total (INR)
1. Professional Fees (HR Cost)				
a	Lead Investigator			
b	Researchers			
c	State Coordinators			
d	Data Analysts			
e	Others, If any			
2. Survey cost				
	Supervisors			
	Investigators			
	Other, if any			
2. Travel Cost (For different level of personnel)				
3. Data Analysis				
4. Training Cost				
5. Translation, Stationery and Printing Cost				
6. Any other (please specify)				
Total Contract Price				

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/IND/RFQ/25/005 including all annexes, amendments to the RFQ document (if applicable) and



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the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

	Click here to enter a date.	
Name and title	Date and place	

DECLARATION FROM

The undersigned, being a duly authorized representative of the Company represents and declares that:

1.	The Company and its Management ¹ have not been found guilty pursuant to a final judgement or a final administrative decision of any of the following:	YES	NO
	a. Fraud;	<input type="checkbox"/>	<input type="checkbox"/>
	b. Corruption;	<input type="checkbox"/>	<input type="checkbox"/>
	c. conduct related to a criminal organization;	<input type="checkbox"/>	<input type="checkbox"/>
	d. money laundering or terrorist financing;	<input type="checkbox"/>	<input type="checkbox"/>
	e. terrorist offences or offences linked to terrorist activities;	<input type="checkbox"/>	<input type="checkbox"/>
	f. sexual exploitation and abuse;	<input type="checkbox"/>	<input type="checkbox"/>
	g. child labour, forced labour, human trafficking; or	<input type="checkbox"/>	<input type="checkbox"/>
	h. irregularity (non-compliance with any legal or regulatory requirement applicable to the Organization or its Management).	<input type="checkbox"/>	<input type="checkbox"/>
2.	The Company and its Management have not been found guilty pursuant to a final judgment or a final administrative decision of grave professional misconduct.	<input type="checkbox"/>	<input type="checkbox"/>

¹ "Management" means any person having powers of representation, decision-making or control over the Organization. This may include, for example, executive management and all other persons holding downstream managerial authority, anyone on the board of directors, and controlling shareholders.

3.	The Company and its Management are not: bankrupt, subject to insolvency or winding-up procedures, subject to the administration of assets by a liquidator or a court, in an arrangement with creditors, subject to a legal suspension of business activities, or in any analogous situation arising from a similar procedure provided for under applicable national law.	<input type="checkbox"/>	<input type="checkbox"/>
4.	The Company and its Management have not been the subject of a final judgment or a final administrative decision finding them in breach of their obligations relating to the payment of taxes or social security contributions.	<input type="checkbox"/>	<input type="checkbox"/>
5.	The Company and its Management have not been the subject of a final judgment or a final administrative decision which found they created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration, or principal place of business (<i>creating a shell company</i>).	<input type="checkbox"/>	<input type="checkbox"/>
6.	The Company and its Management have not been the subject of a final judgment or a final administrative decision which found the Company was created with the intent referred to in point (5) (<i>being a shell company</i>).	<input type="checkbox"/>	<input type="checkbox"/>

The UNFPA reserves the right to disqualify the Company, suspend or terminate any contract or other arrangement between the UNFPA and the Company, with immediate effect and without liability, in the event of any misrepresentation made by the Company in this Declaration.

It is the responsibility of the Company to immediately inform the UNFPA of any changes in the situations declared above.

This Declaration is in addition to, and does not replace or cancel, or operate as a waiver of, any terms of contractual arrangements between the UNFPA and the Company.

Signature:

Date:

Name and Title:



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Website: www.unfpa.org

Name of the Company:

UNGM N°:

Postal Address:

Email:



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ANNEX I:
General Conditions of Contracts:
De Minimis Contracts

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: [English](#), [Spanish](#) and [French](#)

Please note that a PDF version of the General Conditions of Contracts must be provided.